

**Order form travel industry / agencies**

Agency service for tickets (BWC 2018/Museumspass)

**Provider: Berlin Tourismus & Kongress GmbH, Am Karlsbad 11, D-10785 Berlin (visitBerlin)**

 Tel: +49 (0)30 -26 47 48 -805 | Fax: -966 / E-Mail: [orderservice@visitBerlin.de](mailto:orderservice@visitBerlin.de)
**Recipient / Agency:** (Please type/print, \*mandatory field, essential data needed to work on the order!)

Company name\*

Customer ID (if existing)

Contact person\*

Street\*

ZIP code/city\*

Phone\*

Fax

E-Mail\*

VAT No.\*

Comments

**Berlin WelcomeCard 2018 / Museumspass**

<i>product</i>	<i>Sales price</i>	<i>number</i>
Berlin WelcomeCard AB 48h	€ 19,90*	
Berlin WelcomeCard AB 72h	€ 28,90*	
Berlin WelcomeCard AB 4 Tage	€ 33,50*	
Berlin WelcomeCard AB 5 Tage	€ 36,90*	
Berlin WelcomeCard AB 6 Tage	€ 42,50*	
Berlin WelcomeCard ABC 48h	€ 22,90*	
Berlin WelcomeCard ABC 72h	€ 30,90*	
Berlin WelcomeCard ABC 4 Tage	€ 35,90*	
Berlin WelcomeCard ABC 5 Tage	€ 41,50*	
Berlin WelcomeCard ABC 6 Tage	€ 46,50*	
Berlin WelcomeCard Museumsinsel AB 72h	€ 45,00*	
Berlin WelcomeCard Museumsinsel ABC 72h	€ 47,00*	
<b>Museumspass   Museum Pass</b>	<b>€ 29,00*</b>	
<b>Museumspass -ermäßigt   Museum Pass I - reduced</b>	<b>€ 14,50*</b>	

(\*) Negotiated tariff bounded sales prices (gross) /piece . Selling the product is valid only for the listed sales prices.

The **Berlin WelcomeCard** consists of a public transport ticket and the Berlin WelcomeCard Guidebook (German/English in one version) incl. city map. The Berlin WelcomeCard Guidebook may not be sold separately from a valid ticket.

The **museum pass** consists of the 3-day ticket for all participating museums and the brochure „Museums to enjoy“. The brochure includes short descriptions, pictures, service information and a survey map of the participating museums. The museum pass is not valid for special exhibitions. Discounted admission is granted to pupils, students, performer of conscription or community service. Proof must be provided in each case.

**Order:**

By signing the order form the agency confirms the order of the products and agrees to the general terms and delivery conditions incl. the commission schedule, see appendix.

 \_\_\_\_\_  
 place/date

 \_\_\_\_\_  
 agency's signature / stamp

## Order form travel industry / agencies

Agency service for tickets (BWC 2018/Museumspass)

### General terms and delivery conditions of *visitBerlin*

The agency partner distributes the Berlin WelcomeCard (BWC) and the museum pass on behalf of *visitBerlin*. The sales price of the BWC includes the fare for the public transport services included in the ticket, said fare being collected on behalf of the Berlin transport companies BVG and S-Bahn Berlin.

The agency partner is entitled to collect the sales price from the customer. The goods ordered will be delivered by DHL (by default). Delivery can take up to 5 days or more. An additional shipping fee equal to the shipping costs incurred will also be invoiced. The shipping costs are borne by the partner agency placing the order. Notice of any damages of the goods or deviations to the order quantity is to be made to *visitBerlin* within 5 business days after delivery.

The wholesale price for the tickets equals the retail sales price of the ticket less the commission to be paid to the reseller excl. VAT as stipulated in the price sheet/commission schedule. The commission rate for the museum pass is 10% of the retail sales price excl. VAT.

Together with the delivery of the goods, the partner will receive an invoice payable within 14 days after delivery.

Please return unsold tickets (max. 20% of the total amount ordered per year) at the end of the calendar year. We will reimburse the applicable purchase price amount for these returned tickets. The agency will bear the costs of the return dispatch.

The agency partner bears all risk of damage or loss of *visitBerlin* goods once received. *visitBerlin* assumes no liability in this regard. If the goods are lost or damaged *visitBerlin* will not reimburse the price to the agency.

### Conditions for reseller /agencies -prices and conditions\*

Reseller/agencies benefit and receive the following commission (net), depending on the effective sales volume. Please note, that a **minimum order of 10 copies** is required.

product	Sales price	comission
Berlin WelcomeCard AB 48h	€ 19,90*	€ 1,95 / copy
Berlin WelcomeCard AB 72h	€ 28,90*	€ 2,83 / copy
Berlin WelcomeCard AB 4 Tage	€ 33,50*	€ 3,28 / copy
Berlin WelcomeCard AB 5 Tage	€ 36,90*	€ 3,62 / copy
Berlin WelcomeCard AB 6 Tage	€ 42,50*	€ 4,17 / copy
Berlin WelcomeCard ABC 48h	€ 22,90*	€ 2,24 / copy
Berlin WelcomeCard ABC 72h	€ 30,90*	€ 3,03 / copy
Berlin WelcomeCard ABC 4 Tage	€ 35,90*	€ 3,52 / copy
Berlin WelcomeCard ABC 5 Tage	€ 41,50*	€ 4,07 / copy
Berlin WelcomeCard ABC 6 Tage	€ 46,50*	€ 4,56 / copy
Berlin WelcomeCard Museumsinsel AB 72h	€ 45,00*	€ 4,41 / copy
Berlin WelcomeCard Museumsinsel ABC 72h	€ 47,00*	€ 4,61 / copy
Museumspass   Museum Pass	€ 29,00*	€ 2,90 / copy
Museumspass -ermäßigt   Museum Pass I - reduced	€ 14,50*	€ 1,45 / copy

\* prices and commissions valid only for travel agencies, tour operators and travel industry. Different conditions for contractual partners.

### Standard shipping and handling charges\* (\*valid for uninsured DHL deliveries)

Germany:	Net prices	Non- EU countries:	Net prices
Berlin	4,50 €	Up to 100 copies	15 €
Deutschland	6,50 €	101 to 450 copies	25 €
Europe:		From 451 copies	150 €
Up to 100 copies	15 €		
101 bis 1.000 copies	25 €		
From 1.001 copies	150 €		

Orders and invoices: [orderservice@visitBerlin.de](mailto:orderservice@visitBerlin.de)

Further information: [salespromotion@visitBerlin.de](mailto:salespromotion@visitBerlin.de) , phone: +49(0)30 26 47 48 420