

## Order Form Travel Industry / Agencies

Agency service for tickets (BWC 2020/Museum Pass)

**Provider: Berlin Tourismus & Kongress GmbH, Am Karlsbad 11, D-10785 Berlin (visitBerlin)**

Tel: +49 (0)30-26 47 48 420 | E-Mail: [orderservice@visitBerlin.de](mailto:orderservice@visitBerlin.de)

**Recipient / Agency:** (Please use block letters, \*mandatory field)

Company name\*

Customer ID (if existing)

Contact person\*

Street\*

Post / ZIP code & city\*

Phone\*

Fax

E-Mail\*

VAT No.\*

Comments

### Berlin WelcomeCard 2020 / Museumspass

Product	Sales price	Number
Berlin WelcomeCard AB 48 hrs	€ 23,00*	
Berlin WelcomeCard AB 72 hrs	€ 33,00*	
Berlin WelcomeCard AB 4 days	€ 40,00*	
Berlin WelcomeCard AB 5 days	€ 46,00*	
Berlin WelcomeCard AB 6 days	€ 49,00*	
Berlin WelcomeCard ABC 48 hrs	€ 28,00*	
Berlin WelcomeCard ABC 72 hrs	€ 38,00*	
Berlin WelcomeCard ABC 4 days	€ 45,00*	
Berlin WelcomeCard ABC 5 days	€ 49,00*	
Berlin WelcomeCard ABC 6 days	€ 52,00*	
Berlin WelcomeCard Museumsinsel AB 72 hrs	€ 51,00*	
Berlin WelcomeCard Museumsinsel ABC 72 hrs	€ 55,00*	
<b>Museum Pass</b>	<b>€ 29,00*</b>	
<b>Museum Pass reduced</b>	<b>€ 14,50*</b>	

(\*) Negotiated tariff bound sales prices (gross) /piece. Selling the product is only permitted at the sales prices stated above.

The **Berlin WelcomeCard** consists of a public transport ticket and the *Berlin WelcomeCard* City Guide (in English and German) including city map. The *Berlin WelcomeCard* City Guide may not be sold separately from the ticket.

The **Museum Pass** consists of the 3-day ticket for all participating museums and the brochure "Museums to enjoy". The brochure includes short descriptions, pictures, service information and a map of participating museums. The museum pass is not valid for special exhibitions. Discounted admission is granted to pupils, students, voluntary military service & federal voluntary service personnel. Proof must be provided in each case.

#### Order:

By signing the order form the agency confirms the order of the products and agrees to the general terms and delivery conditions incl. the commission table, see appendix.

Place/Date

Agency's Signature / Stamp

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### General terms and delivery conditions of *visitBerlin*

The agency partner distributes the *Berlin WelcomeCard* (BWC) and the Museum Pass on behalf of *visitBerlin*. The sales price of the BWC includes the fare for the public transport services included in the ticket, said fare being collected on behalf of the Berlin transport companies BVG and S-Bahn Berlin. The agency partner is entitled to collect the sales price from the customer. The goods ordered will be delivered by DHL (by default). Delivery can take up to 5 days or more. An additional shipping fee equal to the shipping costs incurred will also be invoiced. The shipping costs are borne by the partner agency placing the order. Notice of any damages of the goods or discrepancy in the order quantity is to be made to *visitBerlin* within 5 business days after delivery. The wholesale price for the tickets equals the retail sales price of the ticket less the commission to be paid to the reseller excl. VAT as stipulated in the price sheet/commission schedule. The commission rate for the Museum Pass is 10% of the retail sales price excl. VAT.

Together with the delivery of the goods, the partner will receive an invoice payable within 14 days after delivery. Please return unsold tickets (max. 20% of the total amount ordered per year) at the end of the calendar year. We will reimburse the applicable purchase price amount for these returned tickets. The agency will bear the costs of the return dispatch.

The agency partner bears all risk of damage or loss of *visitBerlin* goods once received. *visitBerlin* assumes no liability in this regard. If the goods are lost or damaged, *visitBerlin* will not reimburse the price to the agency.

### Conditions for reseller /agencies -prices and conditions\*

Resellers/agencies receive the following commission (net), depending on the effective sales volume. Please note that a **minimum order of 10 copies** is required.

<i>product</i>	<i>Sales price</i>	<i>comission</i>
<b>Berlin WelcomeCard AB 48 hrs</b>	<b>€ 23,00*</b>	€ 2,25 / copy
<b>Berlin WelcomeCard AB 72 hrs</b>	<b>€ 33,00*</b>	€ 3,23 / copy
<b>Berlin WelcomeCard AB 4 days</b>	<b>€ 40,00*</b>	€ 3,92 / copy
<b>Berlin WelcomeCard AB 5 days</b>	<b>€ 46,00*</b>	€ 4,51 / copy
<b>Berlin WelcomeCard AB 6 days</b>	<b>€ 49,00*</b>	€ 4,80 / copy
<b>Berlin WelcomeCard ABC 48 hrs</b>	<b>€ 28,00*</b>	€ 2,74 / copy
<b>Berlin WelcomeCard ABC 72 hrs</b>	<b>€ 38,00*</b>	€ 3,72 / copy
<b>Berlin WelcomeCard ABC 4 days</b>	<b>€ 45,00*</b>	€ 4,41 / copy
<b>Berlin WelcomeCard ABC 5 days</b>	<b>€ 49,00*</b>	€ 4,80 / copy
<b>Berlin WelcomeCard ABC 6 days</b>	<b>€ 52,00*</b>	€ 5,10 / copy
<b>Berlin WelcomeCard Museumsinsel AB 72 hrs</b>	<b>€ 51,00*</b>	€ 5,00 / copy
<b>Berlin WelcomeCard Museumsinsel ABC 72 hrs</b>	<b>€ 55,00*</b>	€ 5,39 / copy
<b>Museum Pass</b>	<b>€ 29,00*</b>	€ 2,90 / copy
<b>Museum Pass reduced</b>	<b>€ 14,50*</b>	€ 1,45 / copy

\*prices and commission only valid for travel agencies, tour operators and resellers of the travel industry. Different conditions for contractual partners apply.

### Standard shipping and handling charges\* (\*valid for uninsured DHL deliveries)

<b>Germany:</b>	<b>Net prices</b>		<b>Non-EU countries:</b>	<b>Net prices</b>
Berlin	4,50 €		Up to 100 copies	15 €
Deutschland	6,50 €		101 to 450 copies	25 €
<b>Europe:</b>			From 451 copies	150 €
Up to 100 copies	15 €			
101 bis 1.000 copies	25 €			
From 1.001 copies	150 €			

**Orders and invoices:** [orderservice@visitBerlin.de](mailto:orderservice@visitBerlin.de)

**Further information:** [salespromotion@visitBerlin.de](mailto:salespromotion@visitBerlin.de), phone: +49 (0)30 26 47 48 420